



REQUEST FOR PROPOSAL
Services for Adults with Serious Mental Illness
Who are Homeless or at Imminent Risk for Homelessness

GBHWC RFP 2023-09

QUESTION AND ANSWER
Staffing Structure

To: All Prospective Offerors

A question was received on October 2, 2023 and an answer was given on October 3, 2023 as follows:

Question:

With this regard, wish to obtain clarification:

- **Page 20 of 158. G. ADMINISTRATIVE,**
 1. Designate a part-time Program Facilitator (PF) who will be on-site during the hours of operation, and who experience working with individual with psychiatric disabilities
 2. Designate a part-time employment specialist who will assist consumers enrolled in the Support Employment Program
 3. Designate a peer specialist (must have lived experience of serious mental illness) to carry out the peer support/mentoring activities and assist.

Based on the previous **GBHWC RFP 03-2020 Services for Adults with Serious Mental Illness Who are Homeless or at Imminent Risk of Homelessness**, Page 21 of 97 last paragraph reads as follows:

Lead Treatment Specialist or Clinical Supervisor must have:

- 1 to 2 program managers needed .50 of time, and will be a part-time position; must have a bachelor's degree.
- 4 peer specialists needed .50 of time and will be a part-time position; must have high school diploma or GED, and valid driver's license with serious mental illness or behavioral health experience.
- 2 care workers needed 100% of time and will be a full-time position; must have high school diploma or GED and valid driver's license.

Kindly clarify if the staffing structure has change

ANSWER:

Thank you for your letter that was received by email on October 2, 2023 regarding GBHWC RFP 2023-09, the Sagan Mami (Our Place) Program.

With regards to your inquiry regarding the staffing structure for the program, I am happy to provide clarity to the staffing level and qualifications; and therefore, amend the RFP to provide the specifications indicated on RFP AMENDMENT NO. 4 attached hereto.



Theresa C. Arriola
Director
October 2, 2023

(This Question and Answer must be included with the proposal.



**GUAM BEHAVIORAL
HEALTH AND WELLNESS
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AMENDMENT NO. 4
STAFFING & QUALIFICATIONS

To: All Prospective Offerors

The above numbered and described solicitation is amended as set forth below:

III.B. REQUIREMENTS AND INSTRUCTIONS (Page 24). First sentence in the second paragraph is deleted and replaced as follows:


The Guam Behavioral Health and Wellness Center requires respondents to present satisfactory evidence that leadership/management and personnel have sufficient experience and are qualified to provide these services. Entities submitting proposals must be able to demonstrate in detail their stability in the community to provide residential, therapeutic and operational services to adults with co-occurring disabilities of serious mental illness and mild-to-moderate intellectual disabilities. The proposal must include resumes of treatment staff with experience, expertise, and certification in treatment, and must identify a lead treatment specialist or clinical supervisor that would be responsible for treatment staff with at least one member as the Lead Treatment Specialist.

1 to 2 lead treatment specialists or clinical supervisors needed .50 of time and will be a part-time position; must have a bachelor's degree;

4 peer specialists needed .50 of time and will be a part-time position; must have high school diploma or GED, and valid driver's license with serious mental illness or behavioral health experience.

2 care workers needed 100% of time and will be a full-time position; must have high school diploma or GED and valid driver's license.

Except as provided herein, all terms and conditions of the document referenced in the solicitation number above remain unchanged and in full force and effect.


Theresa C. Arriola
Director
October 3, 2023

This amendment must be included with the proposal.)



ACKNOWLEDGEMENT RECEIPT
GBHWC RFP 2023-09

QUESTION AND ANSWER
Staffing Structure

The party identified below is a registered interested party and/or potential offeror for a request for proposal identified above.

Such party acknowledges receipt of the "QUESTION AND ANSWER" identified hereinabove, and further understands that said must be included as part of the proposal offer.

Received and submitted by:

Name	
Title	
Company/Organization	
Date	

This QUESTION AND ANSWER receipt may be emailed to marilyn.aflague@gbhwc.guam.gov; or faxed to (671) 649-6948 **AND** included in the proposal technical offer.