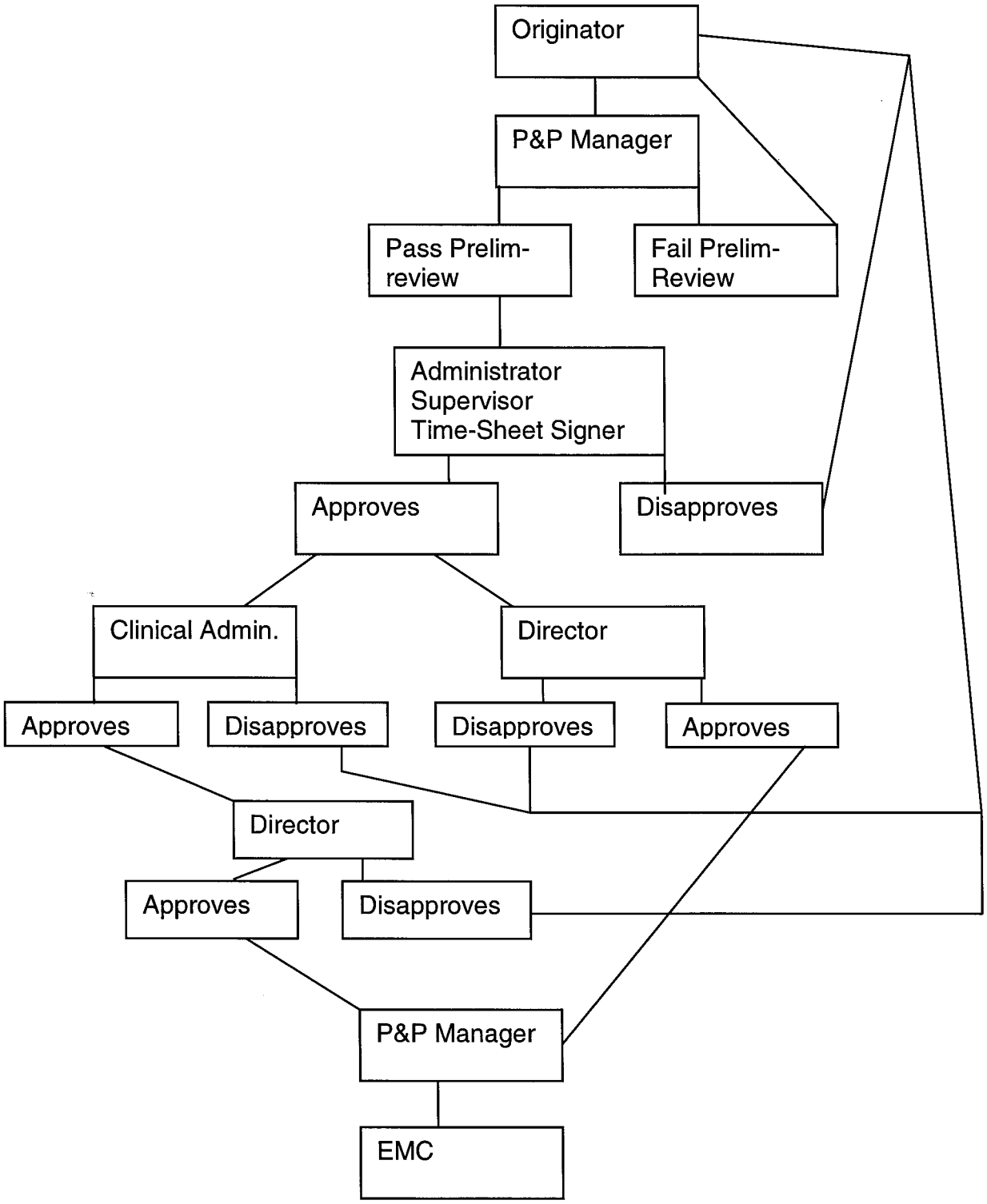GBHWC INTERIM APPROVAL OF POLICIES AND PROCEDURES AND FORMS FLOW SHEET