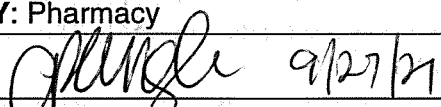


GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER		
TITLE: Safe Disposal of Medication	POLICY NO: AD-Pharma 10	Page 1 of 2
RESPONSIBILITY: Pharmacy		
APPROVED BY:  for: THERESA C. ARRIOLA, DIRECTOR	DATE OF ORIGINAL APPROVAL: 11/16/2018	LAST REVIEWED/REVISED: 11/14/19; 9/23/19

PURPOSE:

To provide a guideline on proper disposal of medicines. This policy is in compliance with CARF standard section 2.E Medication Use and Drug Enforcement Agency Regulations on safe disposal.

POLICY:

- A. All medications shall be disposed of in accordance with applicable federal, state and local regulations for the disposal of chemicals and potentially hazardous substances.
- B. GBHWC shall utilized a third party vendor to properly dispose of expired and contaminated medicines.
 - 1. Only expired or contaminated unused controlled medications are disposed by autoclaving or incineration.

DEFINITIONS:

Medications for disposal: Includes the following; medication which are not taken by the consumer upon discharge from the inpatient unit, discontinued and expired medications, abandoned or contaminated and deteriorated medications.

Contaminated Medications: Medications that have been opened and exposed to environmental factors.

PROCEDURE:

- A. The Pharmacist, Pharmacy Technician in the Pharmacy checks medicine inventory monthly and remove expired, unwanted, or unused medicines from the storage and medicine cabinets.
- B. Other programs who use medication performs inventory monthly inventory and return all expired unused medications to the Pharmacy for proper disposal.
- C. The Pharmacist oversees the proper disposal of medication as follows;
 - 1. Expired controlled medications are inventoried, placed in a container and transported to available third party (i.e. Guam Memorial Hospital, Gresco LP Gas and Unitek Environmental Guam) for autoclaving or incineration every quarter and as needed.
 - 2. Expired regular or non-controlled medications that are still in its original packaging or bottle are placed in a container and returned to our local supplier for safe disposal.

3. All other expired medicines collected by the pharmacy are placed in a drug disposal kit container and placed in a biohazard bag for pick up and proper disposal by Facility and Operations (Maintenance) Section.
- D. The management of biohazards associated with the use of medication reference the Standard Infection Control Precaution Policy and Sharps Disposal.

SUPERSEDES: AD-Pharma -02 Medication Control, 11/16/2018, Director Rey Vega.

ATTACHMENT(S):

DATE



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REVIEW AND ENDORSEMENT CERTIFICATION

The existing policy has been reviewed and updated to include third party vendors utilized in the safe disposal of medication. Minor changes were made.

Policy Title: Safe Disposal of Medication

Policy No: AD-Pharma-10

Form Attached: None

The signatories on this document acknowledge that they have reviewed and approved the following:

Date	Signature
9/24/21	

Quenie-Mei Fisher
Pharmacist

Date	Signature
9/24/21	

Cydsel Victoria Toledo
Management Analyst IV, Regulatory Compliance/Quality Management

Date	Signature
9/24/21	

Carissa Pangelinan
Deputy Director

