


GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER		
TITLE: Pharmacy Scope of Services	POLICY NO: AD-PHARMA-01	Page 1 of 1
RESPONSIBILITY: Pharmacy		
APPROVED BY:  THERESA C. ARRIOLA, DIRECTOR	DATE OF ORIGINAL APPROVAL: SEP 24 2019	
	LAST REVIEWED/REVISED: 9/24/19.	

PURPOSE:

To define the scope of services for the Guam Behavioral Health and Wellness Center (GBHWC) Pharmacy Section.

POLICY:

- A. GBHWC shall maintain pharmaceutical services that operate in accordance with Federal and State Laws and conform to ethical and professional standards. The Pharmacy Section ensures the safe and appropriate use of medication for GBHWC consumers.
- B. The Pharmacy Section ensures the safe and optimal use of pharmaceuticals for all GBHWC consumers by providing a central and visible role in all aspects of medication management.
 1. The Pharmacy Section is involved with the decision-making and actions relating to the procurement, storage, preparation, dispensing, distribution, and administration of all drug products.
- C. Pharmacy business hours are Monday through Friday from 8 a.m. to 5 p.m.
- D. Services provided by the Pharmacy Section are divided into the following:
 1. Administrative
 - a. Formulary management based on Medicaid and MIP
 - b. Establishing medication-related policies and procedures
 - c. Control of pharmaceutical expenditures
 - d. Procurement of pharmaceuticals
 - e. Total quality management
 - f. Pharmacy information system
 2. Distributive
 - a. Preparation and dispensing of medication
 - b. Operation of unit dose distribution
 - c. Operation of unit-based dispensing
 - d. Compounding of non-sterile products
 3. Clinical
 - a. Monitoring drug use and utilization
 4. Educational
 - a. Participation in staff orientation and an annual educational, pharmacy-related training
 - b. Medication management and counseling to consumers
 - c. Providing information to support judgments regarding medication selection and dosage, method of administration, and monitoring of therapy.



GUAM BEHAVIORAL HEALTH & WELLNESS CENTER

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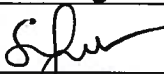
REVIEW AND ENDORSEMENT CERTIFICATION

The signatories on this document acknowledge that they have reviewed and approved the following:


Policy Title: Pharmacy Scope of Services

Policy No: AD-PHARMA-01

Initiated by: Pharmacy

Date	Signature
9-19-2019	

Quenie-Mel Fisher
Pharmacist

Date	Signature
SEP 20 2019	

Carissa Pangelinan
Deputy Director