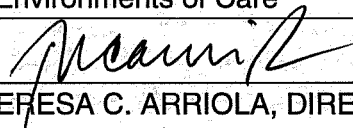


GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER		
TITLE: Pandemic Plan Protocol	POLICY NO: AD-HS -02	Page 1 of 4
RESPONSIBILITY: Environments of Care		
APPROVED BY:  THERESA C. ARRIOLA, DIRECTOR	DATE OF ORIGINAL APPROVAL:	LAST REVIEWED/REVISED: 6/16/20

PURPOSE

To establish a general guideline of the approach taken by GBHWC in response to a pandemic.

POLICY

- A. It is the policy of GBHWC to protect all its employees in the event of a pandemic and follow the Infection Control Standard and pandemic framework set forth by the U.S Centers for Disease Control (CDC)) and Guam Department of Public Health and Social Services.
- B. As an essential government line agency, GBHWC shall remain open during a pandemic, and will operate on a crisis mode, providing only critical emergency services once announce and declared by the Department Director. Staff will be utilized to man the crisis hotline, and provide telehealth counseling as appropriate and as necessary.
- C. GBHWC shall open a temporary "warrior unit" to accommodate consumers who meet crisis stabilization admission criteria, medically stable AND potentially infected with a contagious disease of public health significance as needed.
- D. It shall require employees to have the recommended preventive immunization against the seasonal influenza vaccine unless contraindicated, pneumonia vaccine to specific age group and population, and vaccination against the situational epidemic/pandemic if a vaccine is available.

PROCEDURE

- A. **Preparation:** Designation of areas for Patient Triage, Inpatient Placement, and Outpatient Services will be as follows;
 1. Zoning
 - a. Red Zone - Parking Area nearest GBHWC main entrance. The staging area for SMI patients with an acute risk of harm to self or others plus potentially infected with a disease of a public health significance
 - b. Yellow Zone – The middle parking area or the pavilion. The staging area for SMI patients with non-acute mental health needs and potentially infected with a disease of a public health significance.
 - c. Green Zone – Parking area nearest/parallel to the main road. The staging area for SMI patients with non-acute MH needs and not potentially infected with a disease of a public health significance.

DOT 061120-0158mp

2. Inpatient Placement

- a. WARRIOR – Located on the 2nd floor pending availability of an off-site WARRIOR facility. The inpatient unit for SMI patients with an acute risk of harm to self or others, medically stable, AND potentially infected with a disease of a public health significance.
- b. AIU – Located on the 3rd floor. The inpatient unit for SMI patients with an acute risk of harm to self or others, medically stable and NOT potentially infected with a disease of a public health significance.
- c. RED Room – Located on the 2nd floor. The one-room unit for patients with a history of mental health illness and 23-hour observation for various reasons.

3. Facility modification for the execution of outpatient services:

- a. Mobile work stations with protective barriers will be outside adjacent to the facility – this will be utilized by staff to provide face to face screening and counseling services.
- b. Telehealth services will be employed as part of ongoing services during a pandemic or non-pandemic situations when possible.
- c. Pharmacy drive/walk-through window will be operational as the situation allows

4. Training

- a. Staff will be provided just in time training for preparation and response to the anticipated pandemic.
- b. Test operational processes via tabletop or functional exercises to identify rooms for improvement and implement corrective action plans.
- c. Provide mask fitting and testing for essential personnel.
- d. Pre assign and train staff to cover required 24-hour operations, set up and takedown

5. Pandemic Stockpile:

Department supervisors are responsible for planning, budgeting, requesting procurement, and storage of needed personal protective equipment and patient screening devices tailored for department-specific consumer services provided.

Examples of supplies and equipment including but not limited to:

- a. PPE
 - i. Face protection: procedure/surgical masks, N95 masks, face shields, safety goggles,
 - ii. Body and clothing protection: moisture resistant/waterproof gowns, waterproof coveralls, wet boots, shoe covers, head covers.
- b. Patient screening
 - i. Infra-red temperature scanners; automated blood pressure, heart rate, and pulse oximeter monitors if available
 - ii. Screening/triage stations with staff to patient droplet/aerosol spray barriers

- iii. Adopt the most updated Center for Disease Control screening questions for the disease of public health concern for the situation
- c. Sustainment of operations equipment
 - i. Provide ultraviolet disinfection devices for high traffic flow areas and medical records.
 - ii. Provide camera monitors for high traffic flow and blind spot areas for tracking patient flow and monitoring safety.
 - iii. No-touch hand hygiene stations strategically installed in high traffic flow areas.
 - iv. Portable restrooms and showerheads installed outside the facility for just in time pandemic and decontamination operations

6. Personnel Immunization

- a. Achieve at least 90% seasonal influenza vaccine currency rate for all personnel
- b. Achieve at least 90% pneumonia vaccine currency rate for all personnel who belong to the target population
- c. Achieve at least 90% currency rate for the situational epidemic/pandemic if a vaccine is available

7. Equipment and supply storage/maintenance

- a. Storage - Designate an area/room to store emergency equipment and supplies.
- b. Maintenance – schedule a post-event and at least an annual inventory and equipment maintenance and replenishment.

B. Response

- 1. Patient flow process – use the most current CDC screener questions for the widespread disease of PH concern for triaging and implementing the patient flow process. (refer to attached patients flow chart).
- 2. Outpatient services – will be provided face to face when possible at designated work station areas outside of the facility. Staff and patient will wear appropriate PPE.
- 3. Bed placement decision tree – please refer to the attached flow chart.

C. Recovery

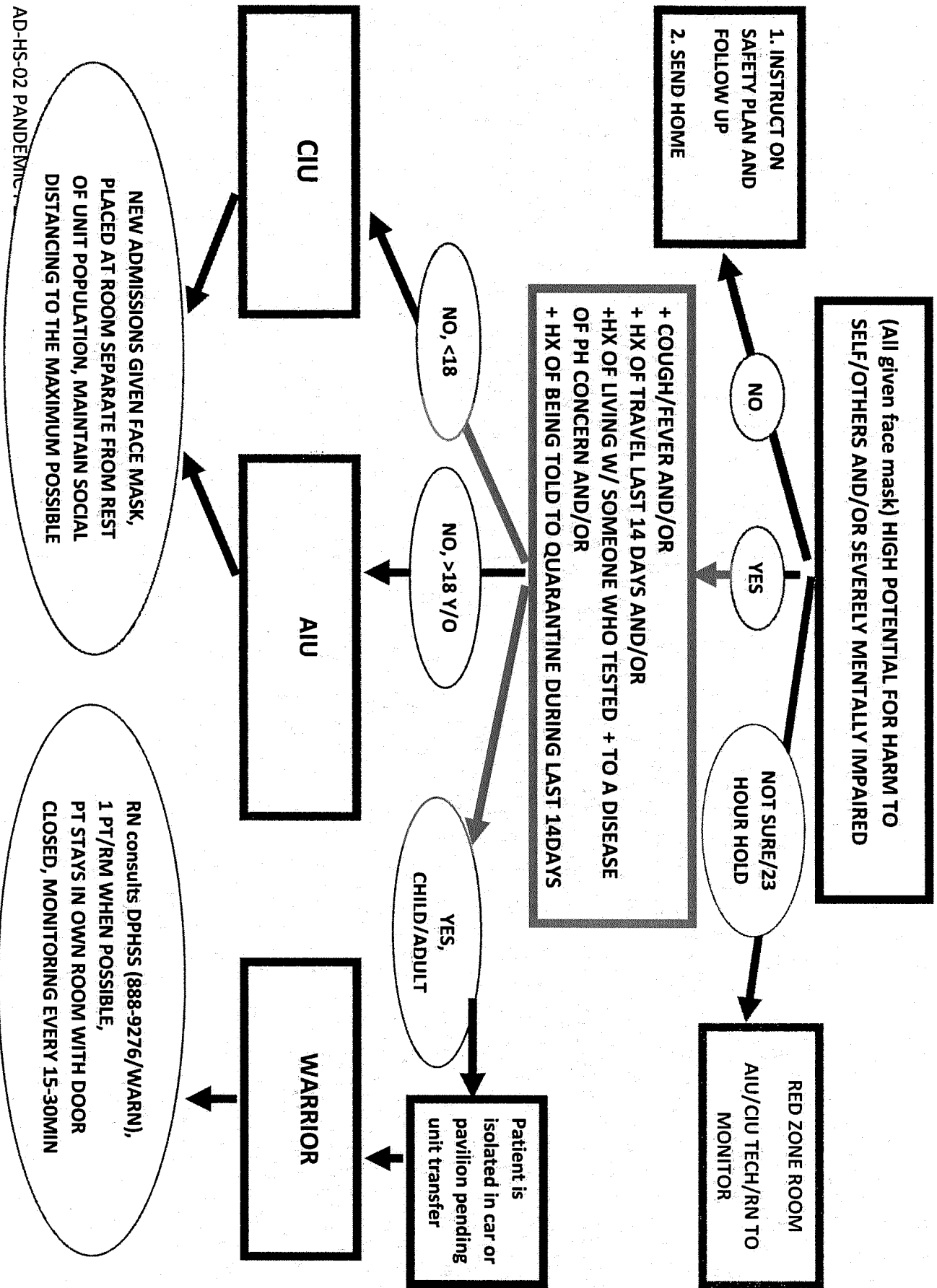
- 1. Execute post-event lessons learned meeting and update the pandemic plan as necessary.
- 2. Execute post-event/annual supplies inventory and requisition for replenishment.
- 3. Execute post/annual equipment clean-up/maintenance and requisition of replacement and batteries/UV light bulb replenishment as necessary.
- 4. Execute at least a tabletop but preferably a functional exercise to test updated pandemic plan no later than 12 months from most recent post-event.

ATTACHMENT

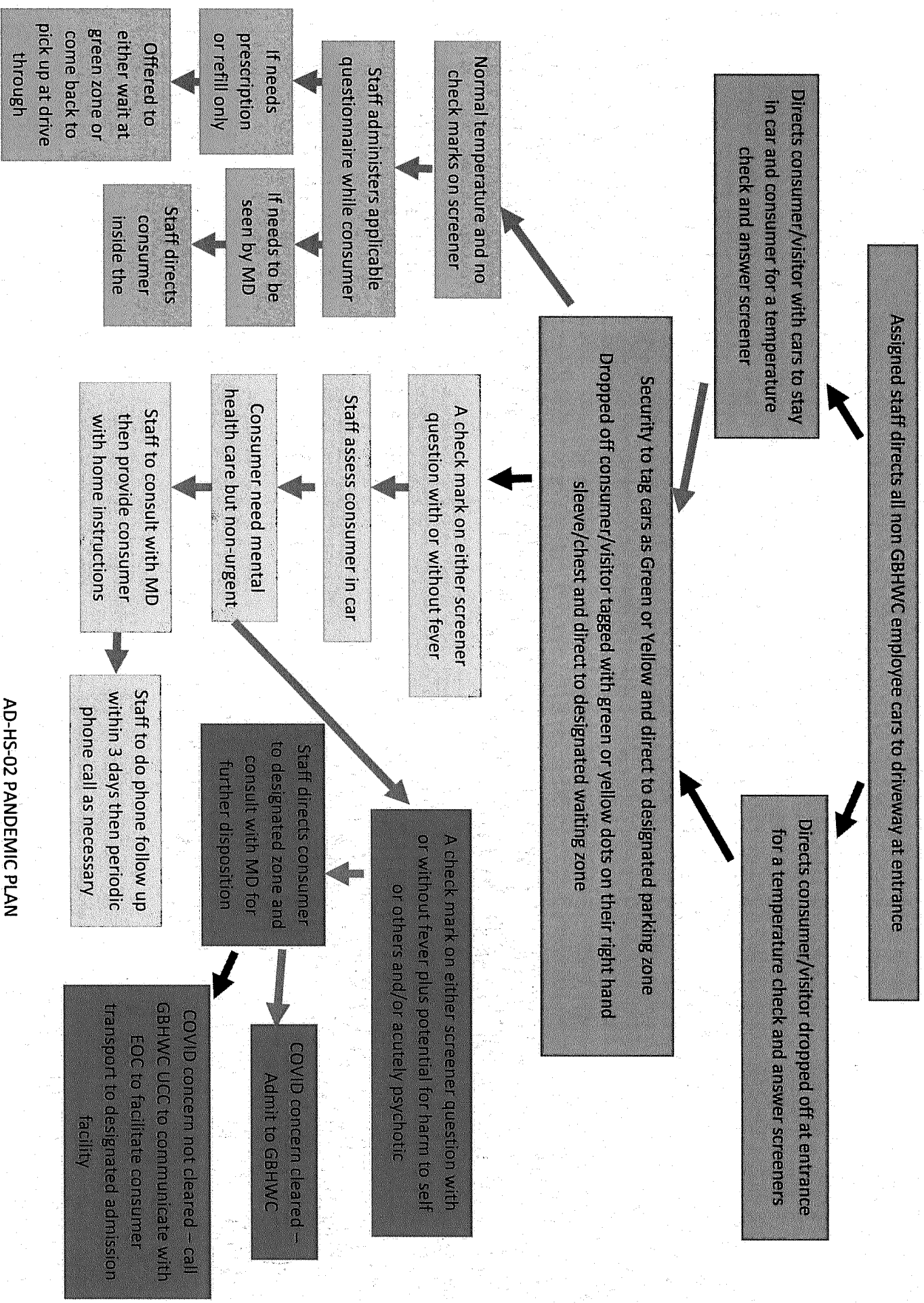
Patient Process Flow

GBHWC Inpatient Unit Decision Tree

PANDEMIC PLAN ATTACHMENT II GBHWC INPATIENT UNITS BED PLACEMENT DECISION TREE



GBHWC PANDEMIC PLAN: INPATIENT PROCESS FLOW







GUAM BEHAVIORAL HEALTH & WELLNESS CENTER

790 Gov. Carlos G. Camacho Rd. Tamuning, Guam 96913

TEL: (671) 647-5330 FAX: (671) 649-6948

REVIEW AND ENDORSEMENT CERTIFICATION

The signatories on this document acknowledge that they have reviewed and approved the following:

Policy Title: Pandemic Plan

Policy No: AD-HS-02

Initiated by: Nursing Services Division

Date	Signature
5-28-2020	

Leonora Urbano MSN, RN-BC
Nursing Administrator

Date	Signature
5.28.20	

Ms. Annie Unpingco LCSW, LPC
Child Adolescent Services Division Administrator

Date	Signature
5/29/2020	

Reina Sanchez, M.A
Clinical Administrator

Date	Signature
06/04/2020	

Dr. Ariel Ismael
Medical Director

Date	Signature
5/29/2020	

Alfred Garrido
Health and Safety Officer

Date	Signature
6/15/2020	

Carissa Pangelinan
Deputy Director

D0#061120-01584

