

**Proposed Goals for Onsite and Training**

1. Less experienced Council members will learn the basic duties and related expectations required for Planning Councils.
2. Experienced Council members will review their knowledge of duties and opportunities to enhance Council operations
3. Council will name priorities, goals, and strategies to (a) enhance council operations and (b) increase the Council's impact by addressing specific advocacy activities and monitoring access to and quality of services
4. Officers and staff will complete leadership coaching sessions with consultant and start transitional planning to build Council leadership "bench."
5. Officers and staff will be provided annual planning tool and meeting agenda tool to support effective meeting management
6. State staff and officers will identify added future technical assistance needs and priorities from the Council's perspective.

The following **TA (Technical Assistance) Modules** are proposed to align onsite TA activities with TA Goals and can be adjusted pending review and suggestions from Guam Council Chair and State staff.

**Onsite Module One: Initial Onsite Meeting with Council Officers and Staff**

1. Preparations and Final Information Gathering for Council Meetings # 1 and #2
  - Review of documents provided by Guam
  - Summary of training goals for meetings with Council members needs
  - Organization for Council Meetings #1 and #2
2. Intro to Leadership Training and Sustainability/Transition Planning Part # 1
  - Presentation: Leadership Development for Planning Councils – Part 1
  - Discussion and application of concepts with Officers and Staff

**Onsite Module Two: Initial Council Training Session and Debrief**

1. Council Meeting # 1
  - PC 101 on Council Duties and Best Practices for Council Operations
  - Review of Guam Council purposes and values and discussion (member input)

- Revisit Council purposes with discussions to list possible actions related to three mandated duties.
  - Assignment to prepare for Council Meeting #2
2. Debrief with Officers and Staff - Review outcomes from Module Two TA/Training and preparations/adjustments indicated for Module Three (Council Meeting #2)

**Onsite Module Three: Strategic Planning and Goal Setting and Debrief**

1. Council Meeting # 2
  - Overview of strategic/work planning framework and culturally informed perspectives
  - Review of Council Mission, Purpose, and Vision and relevance to developing workplans for Councils
  - Review Best Practices Concepts (from Council Meeting #1) and members' ideas to enhance Council operations, committees, staff support, etc.
  - Facilitated discussion and listing of members' ideas on needs and opportunities related to Guam's behavioral health service and access needs
  - Consensus on three priorities each related to (a) enhanced Council operations and (b) improved behavioral health services and access
2. Debrief with Officers and Staff - Assess outcomes from meeting and draft strategic planning/priority action list for further review with Council.

**Onsite Module Four: Council Leadership Development and Transition Planning Part Two**

1. Presentation: Leadership Development for Planning Councils – Part 2
    - Discussion and application ideas with officers and planer
    - Create annual calendar.
  2. Assess Guam's leadership development "bench" and leadership transition plans
  3. Determine future coaching and TA needs to support sustainability and transition planning.
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