

**REQUEST FOR PROPOSALS
NO. RFP #GBHWC-05-2015**

**PREVENTION EDUCATION AND COMMUNITY EMPOWERMENT (PEACE) PARTNERSHIPS FOR SUCCESS
Community Action Plan Implementation and Evaluation**

RFP AMENDMENT #9

DATE: 11/09/2015

The above referenced solicitation is hereby amended to extend the deadline for receipt of proposals to be not later than **4:00pm, Monday, November 16, 2015**, Guam Standard Time.

Additionally, the above referenced solicitation is hereby amended to extend the deadline for all prospective offerors to submit questions regarding this RFP to **5:00pm, Tuesday, November 10, 2015**, Guam Standard Time.

The above referenced solicitation is hereby amended as follows:

1. Due to the start of a new fiscal year (FY2016) on October 1, 2015, Page 6 of 51, Section II, REQUEST FOR PROPOSALS INFORMATION, second paragraph is hereby amended as follows with deletions to the paragraph being struck out and additions to the paragraph underlined:

The Prevention and Training Branch of the Guam Behavioral Health and Wellness Center (GBHWC) applied for and received a 5-year Partnerships for Success (PFS) grant awarded by the US Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) under Catalogue of Federal Domestic Assistance (CFDA) No.: 93.243 Number and hereafter called Federal Funds. All of the services described herein will involve the implementation and evaluation of Community Action Plan through the PFS grant. The project periods will be four successive years:

~~The first period will be from Effective Date to September 29, 2015.~~

The ~~second~~ first period will be from ~~September 30, 2015~~ Effective Date to September 29, 2016.

The ~~third~~ second period will be from September 30, 2016 to September 29, 2017.

The ~~fourth~~ third period will be from September 30, 2017 to September 29, 2018.

2. Due to no preference of locality and for clarity, Page 6 and 7 of 51, Section II, REQUEST FOR PROPOSALS INFORMATION, fifth paragraph is hereby amended as follows with deletions to the paragraph being struck and additions to the paragraph underlined:

GBHWC is inviting qualified ~~Guam-based~~ non-profit organizations (school, faith, sports, cultural, village, community, civic-based or others) with a shared Vision for 2018: *An island community empowered and committed to making informed decisions towards a healthier (mental, physical, spiritual) future for ourselves and others on Guam*, to respond to this RFP to be sub-recipients of these Federal Funds to carry out the shared vision of Guam. Qualified non-profit organizations responding to this Request For Proposal will be called Offerors, offerors who are awarded funds as part of this Request for Proposals will be known as PEACE Partnerships for Success (PFS) ~~Partners~~ Sub-recipients.

3. For clarity, Page 7 of 51, Section II, REQUEST FOR PROPOSALS INFORMATION, second paragraph is hereby amended as follows with deletions to the paragraph being struck and additions to the paragraph underlined:

~~PEACE PFS Partner~~ Offerors will need to collaboratively and strategically build upon the PEACE Pillars for Success:

4. For clarity, Page 7 of 51, Section II, REQUEST FOR PROPOSALS INFORMATION, third paragraph is hereby amended as follows with deletions to the paragraph being struck and additions to the paragraph underlined:

Offerors must demonstrate that Steps 1 through 3 of ~~and apply~~ SAMHSA's Strategic Prevention Framework (SPF) 5-step processes have been completed. These steps are:

- 1) *Needs Assessment*: identify resources, needs, readiness and risk and protective factors to be addressed in the community.
- 2) *Capacity Building*: develop fiscal, human and organizational resources that will raise awareness on substance abuse and suicide prevention, increase community readiness and mobilization to address problems identified through the needs assessment.
- 3) *Planning*: develop a comprehensive strategic plan that describes what specific problems have been prioritized and how they will be addressed.

GBHWC acknowledges the cyclical process of the Strategic Prevention Framework and in addition to the continuous work on the first three steps mentioned above, the Federal Funds to be awarded through this RFP will also support Steps 4 and 5 of the Strategic Prevention Framework process. These steps are:

- 4) *Implementation*: carry-out prevention interventions (programs, policies, and practices) that are comprehensive, data-driven and culturally and linguistically appropriate.
- 5) *Evaluation*: systematically collect and analyze information to monitor processes and evaluate interventions; to increase effectiveness, make informed decisions and sustain effective interventions and positive outcomes.

5. For clarity, Page 8 of 51, Section II, REQUEST FOR PROPOSALS INFORMATION, an additional paragraph is added on the top of the said page - additional paragraph is underlined and given below:

GBHWC is seeking to make multiple sub-recipient awards under this RFP, and due to the rolling nature of the federal grant program, will also at future dates announce future invitations to non-profit organizations to apply for the program.

6. For clarity, Page 9 of 51, Section III, BACKGROUND AND SERVICES REQUIRED; SCOPE OF WORK, bullet number (4) is hereby amended as follows with additions to the paragraph underlined indicating the location of where documents can be found:

- 4) Work in collaboration with the PEACE PFS Staff, Evaluator and SEOW Lead to collect and report process and outcome data measures, using GBHWC prescribed reporting templates and timelines, and report on required National Outcome Measures (which can be found at: <http://www.samhsa.gov/grants/gpra-measurement-tools/csap-gpra>) and PFS National Cross-Site Evaluation (which can be found at: <https://pep-c.rti.org/HERO/KB/PEP-C-KB/Default.htm#Overview> Topics/Community-Level Instrument-Revised Overview.htm%3FTocPath%3DPartnerships%2520for%2520Success%2520(PFS)%7CCommunity-Level%2520Instrument-Revised%2520(CLI-R)%7C 0).

7. Insert as new paragraph, Page 9 of 51, Section III, BACKGROUND AND SERVICES REQUIRED; SCOPE OF WORK, new paragraph after bullet number (4) is hereby included as follows with additions to the paragraph underlined:

The offerors may not use funds to:

- Pay for any lease beyond the project period.
 - Provide services to incarcerated populations.
 - Pay for the purchase or construction of any building or structure.
 - Provide residential or outpatient treatment services when the facility has not yet been acquired.
 - Pay for housing other than residential mental health and/or substance abuse treatment.
 - Provide inpatient treatment or hospital-based detoxification services.
 - Only allowable costs associated with the use of Federal Funds are permitted to fund evidence-based practices.
 - Make direct payments (monetary payments such as cash or check) to individual to induce them to enter prevention or treatment services.
 - Make direct payments (monetary payments such as cash or check) to individual to encourage attendance and/or attainment of prevention or treatment goals.
 - Meals are generally unallowable.
 - Funds may not be used to distribute sterile needles or syringes for the hypodermic injection of any illegal drug.
 - Pay for pharmacologies for HIV antiretroviral therapy, sexually transmitted diseases/sexually transmitted illnesses, TB, and hepatitis B and C, or for psychotropic drugs.
8. For clarity, Page 10 of 51, under Section III, BACKGROUND AND SERVICES REQUIRED; CONTRACTOR QUALIFICATIONS, second paragraph is amended as follows with deletions to the paragraph being struck and additions to the paragraph underlined:

Additionally, GBHWC requires respondents to present satisfactory evidence that he or she has sufficient experience and is fully qualified. ~~The PEACE PFS Partners~~ Offerors must be able to demonstrate the following:

9. Due to the start of a new fiscal year (FY2016) on October 1, 2015, Page 11 of 51, Section III, BACKGROUND AND SERVICES REQUIRED; CONTRACT, DURATION, COMPENSATION, RELEASE OF CLAIMS, under Duration of Contract or Term of Service, bullet point (A) is hereby amended as follows with deletions to the paragraph being struck out and additions to the paragraph underlined:

(A) Initial Term. The initial term of the contract shall begin upon the date that the Governor approves the contract, as signified by his execution of the contract (the "Initial Term"). After the Governor has approved the contract, the government will issue a notice to proceed, or notify the PEACE PFS Partner Sub-recipient in some other manner that services are to begin. The initial term of the contract shall be from the date of the Governor's signature until ~~end~~ September 30, 2016. ~~Within the Initial Term there are two performance periods: the first period will be from the date of the Governor's signature until September 29, 2015 2016, (First Period); and second period will be from the September 30, 2015 or the Governor's signature whichever comes later (Second Period).~~

~~— The First Period is funded with federal grant Budget Period: September 30, 2014 – September 29, 2015; Project Period: September 30, 2013 – September 29, 2018 federal funds.~~

• The ~~Second~~ First Period is funded with federal grant Budget Period: September 30, 2015 – September 29, 2016 federal funds; Project Period: September 30, 2013 – September 29, 2018 federal funds; (and in the event the federal granting agency SAMSHA awards a carry-over of the

Budget Period: September 30, 2014- September 29, 2015 federal funds, those funds may also be included in the Second Period).

10. Due to the start of a new fiscal year (FY2016) on October 1, 2015, Page 11 and 12 of 51, Section III, BACKGROUND AND SERVICES REQUIRED; CONTRACT, DURATION, COMPENSATION, RELEASE OF CLAIMS, under Duration of Contract or Term of Service, bullet point (B) is hereby amended as follows with deletions to the paragraph being struck out and additions to the paragraph underlined:

(B) Renewal Term. At the option of the government, and as agreed to by the PEACE PFS ~~Partner~~ Sub-recipient, the contract may be renewed for two (2) additional (1) year (being a "Renewal Term"). Upon expiration of the Renewal Term, this contract shall expire, unless sooner terminated. The potential two (2) additional one (1) years Renewal Periods will be funded with two additional performance periods (the ~~Third~~ Second and ~~Fourth~~ Third Periods)

· The ~~Third~~ Second Period: is anticipated to be funded with federal grant Budget Period September 30, 2016 – September 29, 2017 federal funds; Project Period: September 30, 2013 – September 29, 2018 federal funds.

· The ~~Fourth~~ Third Period: is anticipated to be funded with federal grant Budget Period: September 30, 2017 – September 29, 2018 federal funds; Project Period September 30, 2013 – September 29, 2018 federal funds.

No Cost Extension – and Carry-Over Federal Funds; in the event the federal granting agency SAMHSA allows or awards additional no cost extension period and/or carry-over of federal funds from the prior Budget Period they shall apply in the applicable Renewal Third or Fourth Period (Budget Period: September 30, 2018 – September 29, 2019; Project Period September 30, 2013 – September 29, 2019 federal funds only if a No Cost Extension Period is awarded).

In addition, the above referenced solicitation is hereby clarified:

1. Since the RFP has been placed on 'stay' most organizations have detailed implementation dates of service. Can you advise on how to address this? As in, the implementations dates have or will have already passed by the time the 'stay' is lifted and groups are awarded their RFP implementation. Will each group who has already processed an RFP resubmit amended dates?

Answer: As stated on page 10 under CONTRACT, DURATION, COMPENSATION, RELEASE OF CLAIMS, (A) Initial Term. "The initial term of the contract shall begin upon the date that the Governor approves the contract, as signified by his execution of the contract. (the "Initial Term"). After the Governor has approved the contract, the government will issue a notice to proceed, or notify the PEACE PFS Sub-recipient in some other manner that services are to begin." As such, detailed implementation dates of service can only go into effect after the Governor approves the contract; therefore, specific implementation dates can be negotiated upon during the negotiation process should the offeror be selected as a potential awardee. Offerors need not resubmit amended dates as these dates will be discussed in the negotiation process should the offeror be selected as a potential awardee.

Submission of completed acknowledgement receipt is required. The acknowledgement form can be dropped off at 790 Governor Carlos G. Camacho Road, Tamuning, Guam, during weekdays, except Holidays and weekends, faxed at 671-649-6948 or emailed to maelei.sampson@gbhwc.guam.gov.

The above referenced solicitation is hereby amended to extend the deadline for receipt of proposals to be not later than **4:00pm, Monday, November 16, 2015**, Guam Standard Time.

Additionally, the above referenced solicitation is hereby amended to extend the deadline for all prospective offerors to submit questions regarding this RFP to **5:00pm, Tuesday, November 10, 2015**, Guam Standard Time.

Handwritten signature of Rey M. Vega in black ink, appearing to read 'Rey M. Vega 11/10/15'.

REY M. VEGA

Procurement Officer

PHONE: **647-1901**

FAX: **649-6948**

E-MAIL: **rey.vega@gbhwc.guam.gov**

**REQUEST FOR PROPOSALS
NO. RFP #GBHWC-05-2015
AMENDMENT #9
DATE: 11/09/2015**

ACKNOWLEDGEMENT

By my signature below, I hereby acknowledge receipt of and compliance with this amendment to the above referenced RFP.

NAME OF BIDDER OR OFFEROR
MAILING ADDRESS
PRINTED NAME
SIGNATURE
TITLE
DATE

For those reviewing this proposal amendment from the website, this acknowledgement form can be dropped off at 790 Governor Carlos G. Camacho Road, Tamuning, Guam, during weekdays, except Holidays and weekends, faxed at 671-649-6948 or emailed to maelei.sampson@gbhwc.guam.gov.

Any questions regarding this amendment must be submitted in writing to the undersigned Procurement Officer.


REY M. VEGA 11/9/2015

Procurement Officer

PHONE: 647-1901 / FAX: 649-6948 / E-MAIL: rey.vega@gbhwc.guam.gov